

# JANUARY START: YOUR GUIDE TO FUNDING

Next to each course in this guide and on the website you will see one of these icons:

## **N** NO FINANCIAL SUPPORT

Tuition fees are payable by all students. Discounted fees are not available.

## **M** ENGLISH AND MATHS

GCSE maths, GCSE English and functional skills maths and English course fees are free if you haven't already obtained a grade 4 (C) or above in these subjects.

## **E** ESOL

If you are 19 and over, undertaking an Entry Level, Level 1 or Level 2 ESOL course, you will be exempt from paying fees if you receive an active benefit (e.g. Universal Credit, ESA, JSA or Child Tax Credit) and are seeking work, or are employed where the low wage flexibility applies.

## **1** ENTRY OR LEVEL 1

If you are a Greater Manchester resident, and meet the unemployed criteria, or are employed where the low wage flexibility applies, (or are aged 19-23 and non GM resident) and don't already hold a qualification equivalent to 5 GCSEs at grade 4 (C) or above, and you need to study at Entry or Level 1 to progress to Level 2, tuition fees will be waived.

## **2F** FULL LEVEL 2

If you are a Greater Manchester resident, and meet the unemployed criteria, or are employed where the low wage flexibility applies, (or aged 19-23 and non GM resident) and don't already hold a qualification equivalent to 5 GCSEs at grade 4 (C) or above, tuition fees will be waived. 5 GCSEs at grade 4 (C) or above, tuition fees will be waived.

## **2** OTHER LEVEL 2

If you are aged 19-23, meet the unemployed criteria, or earn less than £20,880 annual gross salary, **and** already hold a qualification equivalent to 5 GCSEs at grade 4 (C) or above, tuition fees will be waived.

If you are aged 19-23 and don't meet the unemployed criteria, and already hold a qualification equivalent to 5 GCSEs at grade 4 (C) or above, tuition fees are payable.

If you are aged 19-23 and do not already hold a qualification equivalent to 5 GCSEs at grade 4 (C) or above, full fees are payable.

If you are aged 24+ and meet the unemployed criteria, or earn less than £20,880 annual gross salary, tuition fees will be waived.

If you are aged 24+ and don't meet the unemployed criteria, or you earn more than £20,880 annual gross salary, tuition fees are payable.

## **3F** FULL LEVEL 3

If you are aged between 19-23 and you don't have a qualification equivalent to 2 A-Levels, tuition fees will be waived.

If aged 19-23, and you do have a qualification equivalent to 2 A-Levels at the start of the course see the section on Advanced Learner loans, or tuition fees are payable. If you are aged over 23 at the start of the course see the section on Advanced Learner loans, or tuition fees are payable.

## **A** OTHER LEVEL 3 OR ABOVE (NOT HIGHER EDUCATION)

If you are aged 19+ at the start of the course please refer to the section on Advanced Learner loans.

## **H** HIGHER EDUCATION

Financial support could be available through Student Finance England.

## **G** GOVERNMENT FUNDED

Tuition fees will be waived if:

### **(Not in paid employment)**

You are unemployed, seeking work and in receipt of a means tested benefit.

Or economically inactive – (GM Residents only).

If you are unemployed and seeking work, but are not in receipt of a means tested benefit.

### **(In paid employment)**

You receive a means tested benefit accepted by the college; are working less than 20 hours per week and have an income of £343 per month (individual claims) or £549 per month (household claims).

**OR**, You earn less than £20,880 annual gross salary **AND** the course you are studying will help you find or improve your employment

**This also applies to all courses labelled level 1 or 2F.**

# YOUR GUIDE TO FUNDING (continued)

## 01 FREE COURSES

These courses are available to all **adult** learners, no matter your employment status, but if you are:

**Not in paid employment and receiving a means tested benefit** - please bring with you current dated benefit documentation

**In paid employment but with an annual gross salary of less than £20,880** - please bring with you a wage slip dated within 3 months of the start of the course.

## 02 FREE COURSES LEVEL 2

These courses are available to all **adult** learners, no matter your employment status, but if you are:

**Not in paid employment and receiving a means tested benefit** - please bring with you current dated benefit documentation

**In paid employment but with an annual gross salary of less than £20,880** - please bring with you a wage slip dated within 3 months of the start of the course.

If you are aged 19-23 as well as meeting the benefit criteria you will also need to hold a full level 2 qualification.

## Acceptable Evidence:

### Low wage:

- A wage slip from the last 3 months, which shows gross salary.

### Means tested benefit:

- Bank statement or show online banking from the last 3 months, which shows the benefit being paid into the bank, or a letter from DWP, dated in the last 3 months.
- For joint claims the student must be named on the claim.
- Online evidence can be shown.
- Council tax benefit: letter from the local authority or council tax statement for the current year.

# FREE COURSES FOR JOBS OFFER...

This gives eligible adults the chance to **access their first Level 3 qualification for free**. Also any adult who is earning less than £20,880, or is unemployed, will be able to access the identified qualifications for free, regardless of their prior qualification level.

This only applies to qualifications listed here via the **GOV.UK website ([www.gov.uk](http://www.gov.uk))**



	Course Code	Start Date	Day(s)	Start Time	End Time	Duration	Location	Advanced Learner Loan	Total Fees	Fund
<b>HEALTH AND SOCIAL, EARLY YEARS AND TEACHING ASSISTANTS (TA)</b>										
Introduction into Teaching Assistant and Early Years - Level 1	AL0161MQ/1	04/01/23	Wednesday	09:30	14:30	10 weeks	BR	-	£150	G
	AL0162MQ/1	29/03/23	Wednesday	09:30	14:30	10 weeks	BR	-	£150	G
<b>COUNSELLING</b>										
Counselling Level 2 - (Jan)	AL0153MQ/1	10/01/23	Tuesday	10:00	13:00	10 weeks	BR	-	£105	2
	AL0153MQ/1	04/01/23	Wednesday	18:00	21:00	10 weeks	BR	-	£105	2
	AL0153MQ/1	05/01/23	Thursday	10:00	13:00	10 weeks	BR	-	£105	2
Counselling Level 2 - (Mar)	AL0154MQ/1	28/03/23	Tuesday	10:00	13:00	10 weeks	BR	-	£105	2
	AL0154MQ/1	29/03/23	Wednesday	18:00	21:00	10 weeks	BR	-	£105	2
	AL0154MQ/1	30/03/23	Thursday	10:00	13:00	10 weeks	BR	-	£105	2
Counselling Level 3 - (Fast Track)	AL0146MQ/1	10/01/23	Tue & Weds	10:00	14:00	20 weeks	BR	£811	£811	A
	AL0145MQ/1	10/01/23	Tue & Weds	17:00	21:00	20 weeks	BR	£811	£811	A
<b>AUTOMOTIVE</b>										
Introduction to Car Mechanics	DL8004MQ/1	05/01/23	Thursday	18:00	21:00	10 weeks	BR	-	-	O
	DL8005MQ/1	20/04/23	Thursday	18:00	21:00	10 weeks	BR	-	-	O
Introduction to Car Paint Spraying and Cosmetic Repair	DL8008MQ/1	07/03/23	Tuesday	18:00	21:00	7 weeks	BR	-	£100	G
Intermediate Car Paint Spraying and Cosmetic Repair	DL8011MQ/1	10/01/23	Tuesday	18:00	21:00	7 weeks	BR	-	£100	2
	DL8012MQ/1	09/05/23	Tuesday	18:00	21:00	7 weeks	BR	-	£100	2
Safe Maintenance of Electric and Hybrid Vehicles - Level 2	DF0222MQ/1	05/01/23	Thursday	18:00	21:00	5 weeks	BR	-	£350	N
	DF0223MQ/1	23/03/23	Thursday	18:00	21:00	5 weeks	BR	-	£350	N
Hybrid Vehicle Repair and Replacement - Level 3	DF0232MQ/1	09/05/23	Thursday	18:00	21:00	5 weeks	BR	-	£450	N
	DF0233MQ/1	11/05/23	Thursday	18:00	21:00	5 weeks	BR	-	£450	N
<b>COMPUTING AND IT</b>										
Digital Skills - Level 1	FL0115MQ/1	03/02/23	Friday	13:00	16:00	14 weeks	TC1	-	-	G
<b>CATERING, HOSPITALITY AND BAKERY</b>										
Cake Decoration: Wired Flowers	DF0214MQ/1	04/01/23	Wednesday	18:00	21:00	10 weeks	TC1	-	£270	N
Introduction: Breadmaking	DF0211MQ/1	05/01/23	Thursday	18:00	21:00	6 weeks	TC1	-	£165	N
Introduction to Working in Food Service and Catering	GL8015MQ/1	13/01/23	Friday	09:00	12:00	8 weeks	TC1	-	-	O
Introduction: Making Chocolate Products	DF0215MQ/1	02/02/23	Thursday	18:00	21:00	6 weeks	TC1	-	£165	N
Introduction: Making Confectionery Goods	DF0216MQ/1	04/05/23	Thursday	18:00	21:00	6 weeks	TC1	-	£165	N
<b>SPORTS</b>										
Fitness Instructor - Level 2 (online / practical)	HL0171MQ/1	09/01/23	Various	09:30	14:30	12 weeks	BR	-	£425	2
Improving Personal Exercise, Health and Nutrition - Level 2	HL0173MQ/1	23/01/23	Thursday	18:00	20:00	15 weeks	BR	-	£425	2
<b>HORTICULTURE</b>										
Spring Flower Arranging	CF0027MQ/1	28/02/23	Tuesday	18:00	21:00	6 weeks	BR	-	£165	N
<b>CONSTRUCTION</b>										
Bricklaying - Level 1	EL0076MQ/1	01/02/23	Wednesday	17:30	20:30	15 weeks	BR	-	£290	1
Carpentry and Joinery - Level 1	EL0073MQ/1	01/02/23	Wednesday	17:30	20:30	15 weeks	BR	-	£290	1
Electrical - Level 1	DL0081MQ/1	01/02/23	Wednesday	17:30	20:30	15 weeks	BR	-	£290	1
Plumbing - Level 1	EL0031MQ/1	02/02/23	Thursday	17:30	20:30	15 weeks	BR	-	£290	1
CSCS Test Only	EFO100MQ/1	Various	On Demand	-	-	1 day	BR	-	£60	N
Health and Safety Training with CSCS Test	EL0099MQ/1	Various	On Demand	09:00	16:00	3 days plus exam	BR	-	£173	1
<b>DENTAL AND HYGIENE</b>										
Infection Control and Safeguarding within a Dental Practice - Level 2 (CPD)	AF0504MQ/1	Various	Various	Various	Various	Various	BR BR	- -	£45	N
Legal & Ethical Issues with Complaint Handling within a Dental Practice - Level 2 (CPD)	AF0502MQ/1	12/01/23	Thursday	14:00	17:00	1 day	BR BR	- -	£25	N
Safeguarding Children and Vulnerable Adults within a Dental Practice - Level 2 (CPD)	AF0503MQ/1	12/01/23	Thursday	09:30	12:30	1 day	BR BR	- -	£25	N

The above professional development courses are for practitioners employed in the dental industry.

	Course Code	Start Date	Day(s)	Start Time	End Time	Duration	Location	Advanced Learner Loan	Total Fees	Fund
<b>HAIR &amp; BEAUTY</b>										
Creatively and Correctively Colour Hair for Professionals	GL0241MQ/1	09/01/23	Monday	13:00	16:00	10 weeks	TC1	-	£75	2
Introduction to Indian Head Massage	GL0244MQ/1	12/01/23	Thursday	09:30	12:30	10 weeks	TC1	-	£75	G
Introduction to Skin Care Techniques	GL0197MQ/1	08/03/23	Wednesday	09:30	12:30	10 weeks	TC1	-	£75	G
The Art of Balayage Colour for Professionals	GF0246MQ/1	14/03/23	Tuesday	13:00	20:00	1 day	TC1	-	£75	N
Introduction to Hairdressing	GL0141MQ/1	21/03/23	Tuesday	13:00	16:00	10 weeks	TC1	-	£75	G
Introduction to Men's Hair Cutting Techniques	GL0187MQ/1	21/03/23	Tuesday	17:00	20:00	8 weeks	TC1	-	£75	G
Creatively Cut Hair for Professionals	GL0242MQ/1	27/03/23	Monday	13:00	16:00	10 weeks	TC1	-	£75	2
Certificate in System Award for Professionals	GF0247MQ/1	20/06/23	Tuesday	13:00	20:00	1 day	TC1	-	£75	N
<b>TAXI DRIVER</b>										
Certificate in Road Passenger Driving (Taxi and Private Hire)	DL0231MQ/1	Various	Various	Various	Various	Various	BR	-	£700	2
Introduction to the Role of Professional Taxi and Private Hire Driver (1 day per week)	DL0132MQ/1	Various	On Demand	09:30	16:30	6 weeks	BR	-	£422	2
Introduction to the Role of Professional Taxi and Private Hire Driver (6 days over 4 weeks)	DL0131MQ/1	Various	On Demand	09:30	16:30	Various	BR	-	£422	2
Taxi Drivers Assessment	DF0120MQ/1	Various	On Demand	09:30	16:30	1 Day	BR	-	£100	N
<b>ENGINEERING</b>										
Introductory Welding - Manual Metal Arc (MMA) - Level 1	DL0113MQ/1	10/01/23	Tuesday	17:30	20:30	11 weeks	BR	-	£245	1
	DL0123MQ/1	18/04/23	Tuesday	17:30	20:30	9 weeks	BR	-	£245	1
Introductory Welding - Metal Inert Gas (MIG) - Level 1	DL0206MQ/1	10/01/23	Tuesday	17:30	20:30	11 weeks	BR	-	£245	1
	DL0306MQ/1	18/04/23	Tuesday	17:30	20:30	9 weeks	BR	-	£245	1
Introductory Welding - Tungsten Inert Gas (TIG) - Level 1	DL0205MQ/1	10/01/23	Tuesday	17:30	20:30	11 weeks	BR	-	£245	1
	DL0305MQ/1	18/04/23	Tuesday	17:30	20:30	9 weeks	BR	-	£245	1
Welding Skills - Level 2	DL0202MQ/1	10/01/23	Tuesday	17:30	20:30	11 weeks	BR	-	£255	2
	DL0302MQ/1	18/04/23	Tuesday	17:30	20:30	9 weeks	BR	-	£255	2
Introduction to Engineering Skills	DL0211MQ/1	01/02/23	Wednesday	18:00	21:00	17 weeks	BR	-	-	O2
2D Computer Aided Design (CAD) - Level 2	OF0336MQ/1	01/02/23	Wednesday	18:00	21:00	17 weeks	BR	-	£695	N
<b>ESOL (ENGLISH FOR SPEAKERS OF OTHER LANGUAGES)</b>										
ESOL Skills for Life C&G (Reading)	NL0700MQ/1	09/01/23	Various	Various	Various	10 weeks	BR	-	£225	1
ESOL Skills for Life C&G (Writing)	NL0800MQ/1	27/03/23	Various	Various	Various	10 weeks	BR	-	£225	1

	Course Code	Location	Fund		Course Code	Location	Fund
<b>DISTANCE LEARNING - Study at home on line at your own pace</b>							
Level 2 Certificate in Awareness of Mental Health Problems	AL0103MQ/1	EP	O2	Level 2 Certificate in Understanding Behaviour that Challenges	OL0156MQ/1	EP	O2
Level 2 Certificate in Caring for Children and Young People	AL0431MQ/1	EP	O2	Level 2 Certificate in Understanding Business Improvement Techniques	AL0450MQ/1	EP	O2
Level 2 Certificate in Counselling Skills	AL0433MQ/1	EP	O2	Level 2 Certificate in Understanding Children and Young Peoples Mental Health	AL0182MQ/1	EP	O2
Level 2 Certificate in Creating A Business Start Up	AL0434MQ/1	EP	O2	Level 2 Certificate in Understanding Data Protection and Data Security	AL0452MQ/1	EP	O2
Level 2 Certificate in Falls Prevention Awareness	AL0437MQ/1	EP	O2	Level 2 Certificate in Understanding Dignity and Safeguarding in Adult Health and Social Care	AL0102MQ/1	EP	O2
Level 2 Certificate in Lean Organisation Management Techniques	AL0441MQ/1	EP	O2	Level 2 Certificate in Understanding Excellence in Customer Service & Hospitality	AL0453MQ/1	EP	O2
Level 2 Certificate in Mental Health First Aid & Mental Advocacy in the Workplace	AL0442MQ/1	EP	O2	Level 2 Certificate in Understanding Nutrition and Health	AL0454MQ/1	EP	O2
Level 2 Certificate in Principles of Business Administration	OL0139MQ/1	EP	O2	Level 2 Certificate in Understanding Personal Care Needs	AL0455MQ/1	EP	O2
Level 2 Certificate in Principles of Team Leading	OL0150MQ/1	EP	O2	Level 2 Certificate in Understanding Safeguarding and Prevent	AL0180MQ/1	EP	O2
Level 2 Certificate in Principles of Working with Individuals with Learning Disabilities	AL0101MQ/1	EP	O2	Level 2 Certificate in Understanding Specific Learning Difficulties	AL0456MQ/1	EP	O2
Level 2 Certificate in Tenant Support in Social Housing	AL0447MQ/1	EP	O2	Level 2 Certificate in Understanding Technology Enabled Care	AL0457MQ/1	EP	O2
Level 2 Certificate in the Principles of Customer Service	AL0448MQ/1	EP	O2	Level 2 Certificate in Understanding The Care & Management of Diabetes	AL0081MQ/1	EP	O2
Level 2 Certificate in the Principles of Dementia Care	AL0073MQ/1	EP	O2	Level 2 Certificate in Understanding the Safe Handling of Medication in Health and Social Care	AL0079MQ/1	EP	O2
Level 2 Certificate in the Principles of End of Life Care	AL0083MQ/1	EP	O2				
Level 2 Certificate in Understanding Autism	AL0449MQ/1	EP	O2				

### HIGHER EDUCATION (HE)

Level 3 Award in Education and Training	ML0011MQ/1	04/01/23	Wednesday	17:00	21:00	12 weeks	BR	-	£672
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### ASSESSOR / IQA QUALIFICATIONS

Assessing Vocational Achievement - Level 3	ML0048MQ/1	Various	On Demand	-	-	Various	BR	£811	£811	A
Assessing Competence in the Work Environment - Level 3	MF0045MQ/1	Various	On Demand	-	-	Various	EP	£805	-	N
Assessing Vocationally Related Achievement - Level 3	MF0046MQ/1	Various	On Demand	-	-	Various	EP	£805	-	N
Internal Quality Assurance of Assessment Processes and Practice - Level 4	MF0047MQ/1	Various	On Demand	-	-	Various	BR	£755	-	N